

Tenancy Application Form

YASS REAL ESTATE

For your application to be processed you must answer all questions (including reverse side)

AGENT DETAILS

Yass Real Estate
206 Comur Street
YASS NSW 2582
Phone: 02 6226 1922
Fax: 02 6226 1438
Web: www.yassrealestate.com.au
Email: yre@bigpond.net.au

PROPERTY DETAILS

- Address of Rental Property
- Lease commencement date

Day Month Year
- Lease Term
_____ Months _____ Years
- How many people will occupy the property.
_____ Adults _____ Children _____ Ages

PERSONAL DETAILS

5. Please provide your personal details

Mr.....Ms.....Mrs.....Miss.....Other.....

Your Full Name

Date of Birth Marital Status

Drivers Licence No Drivers Licence State

Passport Number Passport Country

Pension Number Pension Type

Smoker? Yes.....No.....

5. Please provide your contact details

Home Phone No Mobile Phone No

Work Phone No Fax No

Email Address

7. What is your current address?

Postcode:

8. How long have you lived at your current address?

Years

Months

PERSONAL DETAILS – CONTINUED

9 Why are you leaving this address?

10 Agent/Landlord details of the property

Name of Agent/Landlord

Agent/Landlord ph No Fax No

Weekly rent paid

11 What was your previous residential address?

Post code

12 How long did you live at this address?

Years

Months

13 Agent/Landlord details of the property (If Applicable)

Name of Agent/Landlord

Agent/Landlord Ph No Fax No.

Weekly rent paid

Was bond refunded in full? If not why not?

14 Please provide your employment details

What is your occupation?

Employers Name - Inc. accountant if self employed or institution or a student

Employers Address

Postcode

Contact Name, Position and Phone Number

Length of Employment & Net Weekly Income

15 Please attach most recent proof of income.

Three (3) payslips attached Yes No OR

Centrelink Statement Attached Yes No

16 Please provide previous employment details

Occupation?

Employers Name – Inc accountant if self employed or institution or a student

Length of Employment & Net Weekly Income

CONTACTS

17 Please provide a contact in case of emergency

Full Name

Relationship & Phone No

18 Please provide two professional references

Full Name

Occupation & Phone No

Full Name

Occupation & Phone No

OTHER INFORMATION

19 Car Registration/s

20 Please provide details of any pets

Breed/Type & Council Registration No

PAYMENT DETAILS

Property Rent per week

\$

First payment of rent in advance 2 weeks rent

\$

Rental Bond (4 weeks rent)

\$

Total

\$

Amount payable on signing lease (if successful).

Bank cheque, money order or cash only **Personal** cheques not accepted.

RENTAL HISTORY

21 Has your tenancy ever been terminated by an agent or landlord?

YES/NO If yes, Why?

22 Have you ever been refused a property by an agent or landlord?

YES/NO. If yes, Why?

23 Have and deductions ever been made from your bond?

YES/NO If yes, Why?

24 Are you in debt to an agent or landlord?

YES/NO If yes, Why?

25 Is there any reason known to you that would affect your rent payments

YES/NO If yes, Why?

PERSONAL IDENTIFICATION

Please provide a total of 100 points of identification from the following list. Please not some form of photo identification and proof of current address from the list must be included.

- Drivers Licence 30 Points
- Passport 30 Points
- Proof of age card 30 Points
- Tenancy History Ledger 20 Points
- Previous Lease A/ment 20 Points
- Previous rent receipts 4 20 Points
- Rental Bond Receipt 20 Points
- Vehicle Registration 15 Points
- Telephone Account 15 Points
- Electricity Account 15 Points
- Gas Account 15 Points
- Bank/Credit crd Statement 15 Points
- Pension Card 15 Points
- Healthcare/Medicare card 15 Points
- Birth Certificate 10 Points

Copy received by agent attached

Date: / /

DECLARATION

I hereby offer to rent the above-mentioned property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay the total amount as specified in the **Payment Details** section before gaining access to the property.

I acknowledge that the application is subject to the approval of the owner. I declare that all information contained in this application **including the reverse side** is true and correct and given of my own free will. I declare that I have inspected the property and accept it in its current condition.

I authorize the Agent to obtain personal information from:

1. The owner or the Agent of my current or previous residence.
2. My referees and employer/s.
3. Any record, listing or database of defaults by tenants.
4. TICA default tenancy database.

If I default under a rental agreement, I agree that the Agent may disclose details of any such defaults to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

1. Communicate with the owner and select a tenant
2. Prepare lease/tenancy documents
3. Allow trades people or equivalent organizations to contact me.
4. Lodge/claim/transfer to and from the Residential Tenancies Bond Authority
5. Refer to the Tribunals/courts & statutory Authorities (where applicable).
6. Refer to collection agencies/Lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent may not be able to process my application.

Signature

Date

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